

**Allegan District Library
Board of Trustees Meeting
March 18, 2025**

Call to Order: The regular monthly board meeting was called to order by Trustee McLeod at 6:10 PM.

Trustees present: MartyRose McLeod, President
 Peter Savage, Vice President
 Carol Doeringer, Treasurer
 Judi McCall, Secretary

Also present: Pam Armstrong, Director
 Devin Erlandson, Assistant Director
 Casey Walle, Administrative Assistant

Pledge: The Pledge of Allegiance was recited.

Corrections/additions to the agenda: None.

Motion: Trustee Savage moved to accept the agenda, Trustee Doeringer support. All in favor, passed.

Excusing of absences: Trustees Conrad and Kiella absent; requested to be excused.

Motion: Trustee Savage moved to excuse Trustees Conrad and Kiella, Trustee Doeringer support. All in favor, passed.

Verification of Quorum: Quorum is present.

Consent Agenda:

Motion: Trustee Doeringer moved to accept the Consent Agenda, Trustee McCall support. All in favor, passed.

Public Comment: None.

Action on Committee Reports:

1. Personnel Committee – Director Evaluation Packets: Trustee McCall handed out the Director Evaluation Packets for Trustees to complete and return. Discussion.

2. Personnel Committee – Addition to Approved Holidays: Trustee McLeod presented the proposed addition of July 3rd to the Approved Holidays.

Motion: Trustee McCall moved to add July 3rd to Approved Holidays, Trustee Doeringer support. All in favor, passed.

3. Facilities Committee – WiFi Hotspot Policy: Trustee McCall presented the addition to the Hotspot Policy to include a bullet point under Guidelines for Borrowing and Use stating, “WiFi Hotspots can only be checked out by In-District Patrons and paid NonResident patrons.” Discussion.

Motion: Trustee McLeod moved to add the bullet point to the WiFi Hotspot Policy, Trustee McCall support. All in favor, passed.

4. Budget & Finance Committee – Mid-Year Budget Review: Trustee Doeringer presented the Mid-Year Budget Review. Discussion.

Action on bills to be paid:

Motion: Trustee McCall moved to pay the February bills and payroll in the amount of \$106,938.76, Trustee Doeringer support. All in favor, passed.

Communications:

1. Applications for Trustee Vacancy: Trustee McCall presented **letters of interest** and resumes from three applicants. Discussion.

2. Email from Patron: Trustee McCall presented an email from a patron concerning a misunderstanding with a hotspot. Discussion.

Old Business: None.

New Business: None.

Board Member Comments:

Trustee McLeod shared that she contacted a senator about library funding. She added that working through the “Impact Year” challenge is motivating. Trustee Doeringer stated that she too had been working on the challenge-- contacting multiple representatives and senators. Trustee McCall mentioned that she was looking forward to getting the Director Evaluation Packets returned for next month’s meeting.

Adjournment: Trustee Savage moved to close the meeting, Trustee McCall support. All in favor, adjourned at 7:30 PM.

Next regular board meeting is April 15, 2025

Casey Walle,
Administrative Assistant